



Town of Palmer

Bondsville, Depot Village, Thorndike & Three Rivers
"The Town of Seven Railroads"

Palmer Town Building
4417 Main Street
Palmer, MA 01069
Town: (413) 283-2603

Pot Hole Notification / Claim Form

(Street/Road Condition Complaints)

Action: Notification or Claim (circle one)

Name: _____

Address: _____

Telephone: _____ (H) _____ (W) _____ (cell)

Best Time to Contact You _____

Date: ____/____/20__

Complaint:

On ____/____/20__ at approximately _____ (time), my vehicle encountered a significant pothole at _____ (location).

Claim:

At that time my vehicle was damaged in the following manner.

- Tire Damage _____
- Front End Suspension _____
- Other _____

Please enclose a receipt for the damages noted above. It will be presented to our insurance company for processing, please allow 60 to 90 days to process this claim.

Department Referred To: _____

Date Referred: ____/____/20__

Date Completed: ____/____/20__

Action Taken: _____

